



POLK COUNTY COMMISSIONERS COURT

August 11, 2020

10:00 A.M.

Polk County Courthouse, 3rd floor

Livingston, Texas

2020-072

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and devices ****

1. CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE

2. PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter.

In an effort to minimize the spread of the coronavirus in Polk County, available seating in the Commissioners Courtroom will be limited to essential personnel. Commissioners Court will be live-streamed on the Polk County Commissioners Court YouTube channel at

<https://www.youtube.com/channel/UC7RSenHb7QBTPuqSuMzU5ZA>. You can also subscribe to Polk County Commissioners Court YouTube channel to receive notification when Court is scheduled to go live.

We ask that public comments be limited to essential items only while the Declaration of Local Disaster for Public Health Emergency in Polk County remains in place. Members of the public wishing to comment may be allowed to enter the courtroom to address the Court one at a time. Upon entering the courthouse, we ask all employees and members of the public to maintain a safe social distance of at least 6 feet from all other persons as much as possible.

After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.

3. INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

NEW BUSINESS

4. CONSIDER APPROVAL OF ORDER SETTING ELECTED OFFICIALS SALARIES, EXPENSES AND ALLOWANCES FOR FY2021.

5. RECEIVE AND RECORD DISTRICT JUDGES' ORDERS SETTING FY2021 COMPENSATION FOR COUNTY AUDITOR, ASSISTANT AUDITORS AND (258TH & 411TH) DISTRICT COURT REPORTERS, COURT COORDINATORS, BAILIFFS AND LABOR POOL STAFF PURSUANT TO LOCAL GOVERNMENT CODE.

6. ADOPT FY2021 BUDGET.


7. **CONSIDER APPROVAL OF ORDER SETTING 2020 TAX RATE FOR POLK COUNTY (FY2021).**
8. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).
 - A. APPROVE MINUTES OF PREVIOUS MEETINGS: July 28, 2020 (Regular Session) and August 4, 2020 (Special Session).
 - B. APPROVE SCHEDULES OF BILLS.
 - C. APPROVE LISTING OF PREVIOUSLY AUTHORIZED CAPITAL PURCHASES INCLUDED ON REIMBURSEMENT RESOLUTION.
 - D. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.
 - E. APPROVE RENEWAL OF LEASE AGREEMENT TO PROVIDE OFFICE SPACE TO DEEP EAST TEXAS COUNCIL OF GOVERNMENTS "STAR" PROGRAM FOR THE PERIOD OF SEPTEMBER 1, 2020 THROUGH AUGUST 31, 2022.
 - F. APPROVE ANNUAL RENEWAL OF LICENSE AND SERVICE AGREEMENT BETWEEN POLK COUNTY AND NCIC FOR INMATE TELEPHONES AT IAH SECURE ADULT DETENTION FACILITY.
 - G. APPROVE ANNUAL RENEWAL OF LICENSE AND SERVICE AGREEMENT BETWEEN POLK COUNTY AND NCIC FOR INMATE TELEPHONES AT THE JAIL.
 - H. APPROVE REQUEST FROM SHERIFF KENNETH HAMMACK FOR ASSET FORFEITURE EXPENDITURE IN THE AMOUNT OF \$6,929.00 FOR AMMUNITION.
 - I. RATIFY AMENDMENT NO. 22 TO THE COMMUNITY SERVICES CONTRACT BETWEEN THE DEPARTMENT OF AGING AND DISABILITY SERVICES AND POLK COUNTY AGING SERVICES FOR FY2021.
 - J. APPROVE CORRECTED ORDER ACCEPTING NORTH COTTONWOOD, COTTONWOOD, WHITE OAK COVE, AND READ OAK, LOCATED IN YAUPON COVE MOBILE HOME SECTION 1 & 2 SUBDIVISION, PRECINCT 2, AS COUNTY ROADS.
 - K. AUTHORIZE PAYMENT #2 TO SANTEK WASTE SERVICES FOR TORNADO DEBRIS DISPOSED OF AT THE POLK COUNTY LANDFILL, TO BE PAID FROM GENERAL FUND BALANCE.
 - L. RATIFY CHANGES TO FINAL PLAT OF FOUR CORNERS SUBDIVISION, SECTION 5, LOCATED IN PRECINCT 2.
 - M. APPROVE RESOLUTION FOR ADOPTION OF THE POLK COUNTY (SECTION 125) CAFETERIA PLAN FOR FY2021.
 - N. APPROVE AMENDMENT TO LEASE AGREEMENT WITH MANN EYE CENTER FOR OFFICE SPACE LOCATED AT 410 E CHURCH STREET, SUITE A.
 - O. APPROVE AMENDMENT TO LEASE AGREEMENT PROVIDING OFFICE SPACE TO THE ALCOHOL AND DRUG ABUSE COUNCIL (ADAC) IN THE POLK COUNTY OFFICE ANNEX.
 - P. APPROVE LEASE AGREEMENT TO PROVIDE OFFICE SPACE TO THE LOWER TRINITY GROUNDWATER CONSERVATION DISTRICT IN THE POLK COUNTY OFFICE ANNEX.
9. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
 - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
10. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
 - A. FY2020 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE;

11. CONSIDER APPROVAL OF OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES, AS FOLLOWS:
(PCT. 1) LOT 78, SECTION 14, LAKE LIVINGSTON VILLAGE, CAUSE #T12-077,
LOT 76, BLOCK 3, MEMORIAL POINT, CAUSE #T13-460,
LOT 17, BLOCK 2, MEMORIAL POINT, CAUSE #T15-474,
LOT 31, BLOCK 8, MEMORIAL POINT, CAUSE #T15-497,
LOTS 35, 36, 37, BLOCK 2, MEMORIAL POINT, CAUSE #T19-051
(PCT 2) LOTS 374 & 375, SECTION 5, SPORTSMAN'S RETREAT, CAUSE # T15-095
LOT 82, BLOCK 1, SECTION 2, TWIN HARBORS, ACCOUNT, CAUSE #T14-300.
12. CONSIDER APPROVAL OF DISTRICT CLERK PRESERVATION AND RESTORATION RECORDS PLAN FOR FY2021 AND SET A DISTRICT COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2021 PROPOSED BUDGET.
13. CONSIDER APPROVAL OF COUNTY CLERK PRESERVATION AND RESTORATION RECORDS PLAN FOR FY2021 AND SET A COUNTY COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2021 PROPOSED BUDGET.
14. REVIEW AND APPROVE COUNTY INVESTMENT POLICY, AS PRESENTED BY COUNTY TREASURER.
15. CONSIDER APPROVAL OF SHERIFF'S REQUEST FOR MEMORANDUM OF UNDERSTANDING FOR HOUSING OF CHAMBERS COUNTY INMATES IN POLK COUNTY JAIL.
16. CONSIDER APPROVAL OF CONTRACT WITH RAYMOND K. VANN AND ASSOCIATES LLC FOR ADMINISTRATIVE SERVICES FOR THE STATE URGENT NEEDS FUND APPLICATION.
17. CONSIDER APPROVAL OF ADDENDUM TO AGREEMENT WITH NCIC INMATE COMMUNICATIONS, INC.
18. CONSIDER APPROVAL OF APPLICATIONS FROM CHARITABLE ENTITIES FOR THE FY2021 JUROR DONATION PROGRAM.
19. CONSIDER ACTION RELATING TO THE REGULAR COMMISSIONERS COURT SESSION SCHEDULED FOR TUESDAY, DECEMBER 22, 2020.

ADJOURN

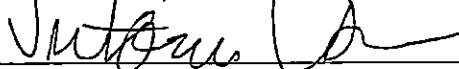
By: Sydney Murphy, County Judge

Posted: Thursday – August 6, 2020



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – August 6, 2020 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD

2020 AUG -6 PM 3:01


POLK COUNTY CLERK



August 11, 2020
10:00 a.m.

COMMISSIONERS COURT

of Polk County, Texas
County Courthouse, 3rd floor
Livingston, Texas

ADDENDUM to Posting # 2020-072

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for August 11, 2020 at 10:00 A.M.

AMEND TO ADD;

- 20. **CONSIDER ANY/ALL NECESSARY ACTION RELATING TO CORONAVIRUS RELIEF FUNDING FOR SCHOOL DISTRICTS WITHIN POLK COUNTY.**

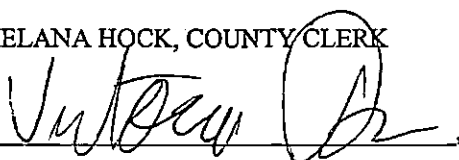
Commissioners Court of Polk County, Texas

By: Sydney Murphy, County Judge

Dated: Friday, August 7, 2020

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday, August 7, 2020 and that said Addendum remained so posted continuously for at least 24 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY , Deputy

FILED FOR RECORD
2020 AUG - 7 AM 11:14
Scheleanna Hock
POLK COUNTY CLERK